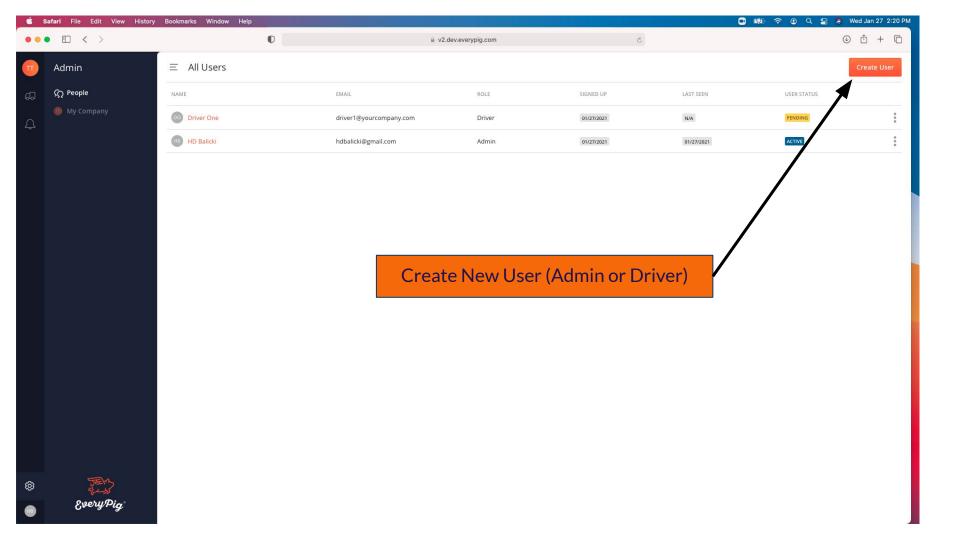
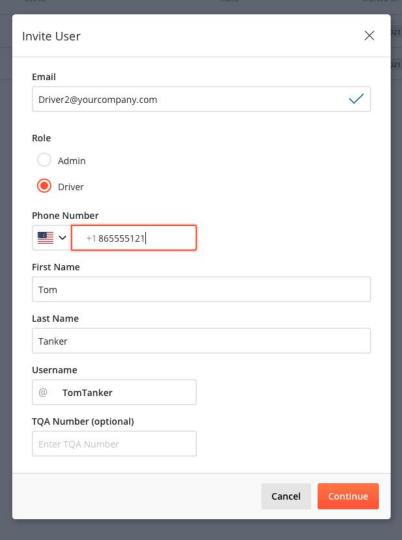


Trucking Admin Quick Start



Enter New Users Email -> Click Continue

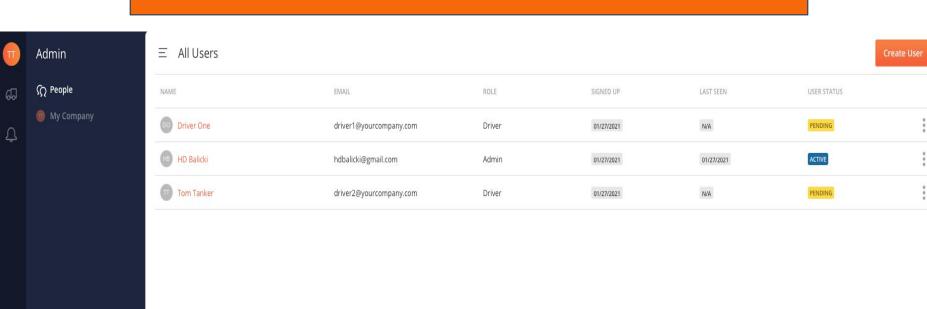
Invite User		×
Email example@domain.com		
	Cancel	Continue



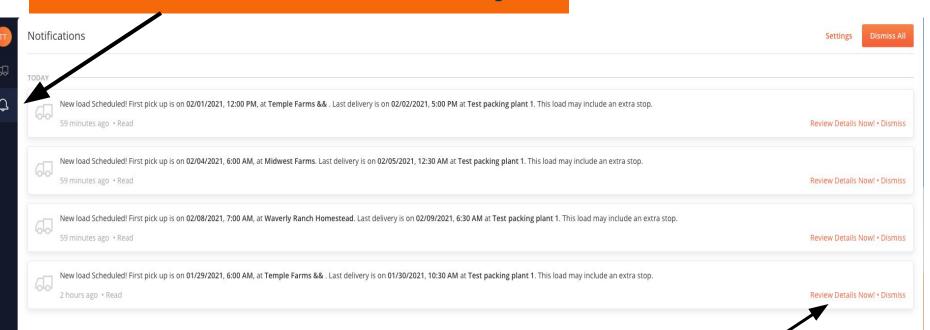
- Choose the Role for your New User
- Phone Number (Needed to receive notifications)
- First & Last Name
- Username will be created based on this information.
- TQA Number is Optional

Click Continue

User has now been created New User will receive an email to activate their account



To View Notifications Click the Bell on the left hand Navigation



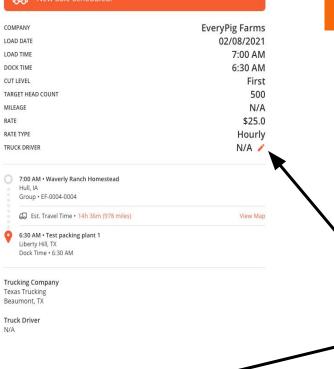
Notifications from Farms will appear here; you can review details for each New Load designated to Your trucking Company











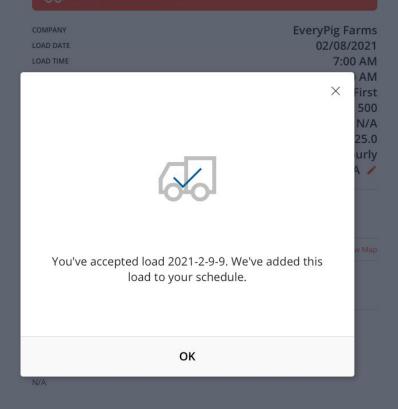
Scheduled load and details

You Can Choose the Driver for this load

Decline or Accept Load



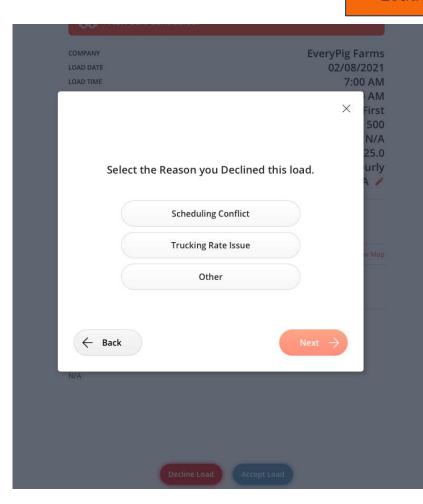


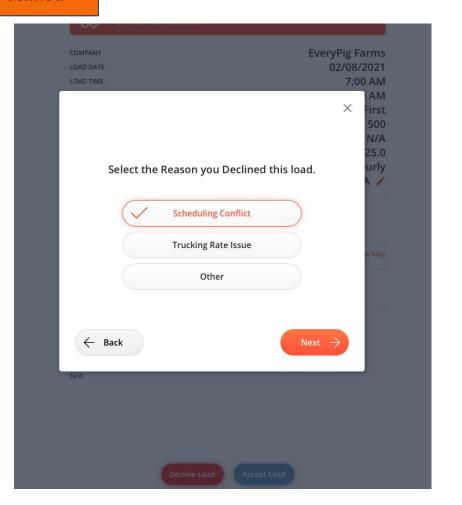


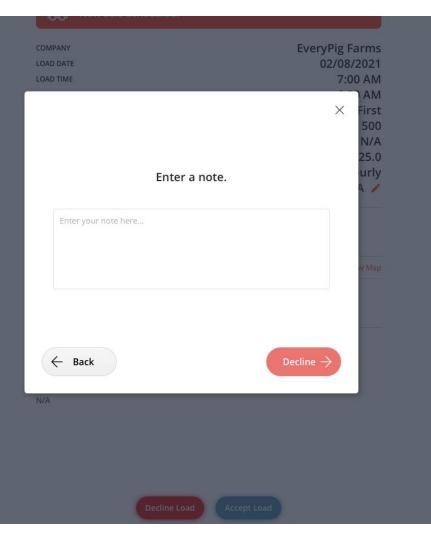
Decline Load Accept Load

Accept Load -> Load is added to schedule

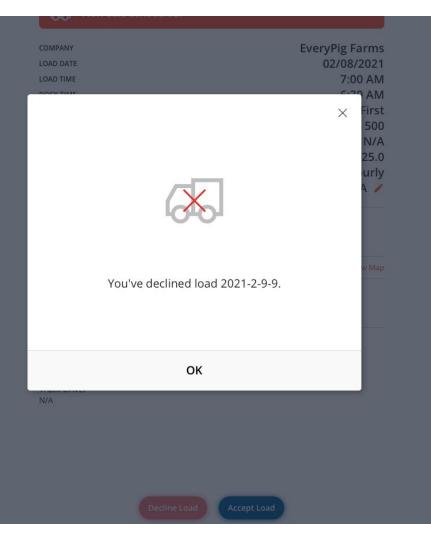
Load Declined





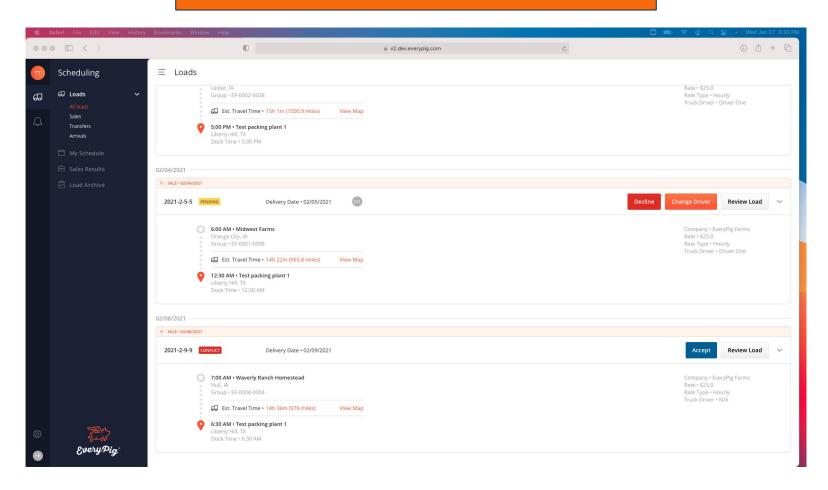


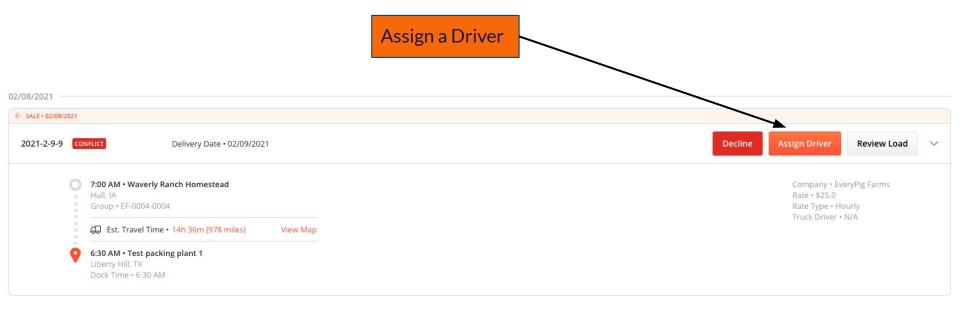
After reason for declining load is selected please Enter a note and choose Decline



Notifications will be sent to all parties involved in this particular load

All Loads View- Decline, Accept, Review Load and assign Driver





Choose Truck Driver from Drop Down list and Click Accept

